

	ARCHBISHOP BENSON CoE PRIMARY SCHOOL			
	With fun & learning, hand in hand, all things are possible "I can do all things through Him who strengthens me" (Philippians 4: 13)			
Respect	Creation	Fellowship	Wisdom	Hope
				

Person Specification for SEN Wraparound Leader (July 2020)

	Essential	Desirable	Recruiting method
Education and Training	<p>NVQ level 3 or equivalent plus appropriate experience.</p> <p>Good levels of Literacy & Numeracy (GCSE grade C or above)</p> <p>Minimum of 1 year effective experience working with children, within the last 5 years</p>	<p>Willingness to undertake further professional training as appropriate</p>	<p>Application</p> <p>Evidence brought to interview e.g. successful appraisal report</p>
Skills and Experience	<p>Previous experience of working or volunteering with children across the Primary phase and knowledge of appropriate play, games and activities.</p> <p>High expectations and an ability to demonstrate strategies for improving behaviour.</p> <p>Experience of leading a team</p> <p>Have the ability to relate well to children and adults, understanding their needs and being able to respond accordingly.</p> <p>Good influencing skills to encourage pupils to interact with others.</p> <p>Excellent organisational & time management skills</p> <p>Excellent communication & interpersonal skills</p> <p>Ability to prioritise between different demands and use initiative when required.</p> <p>Ability to take responsibility & work with autonomy within set boundaries</p> <p>Ability to work collaboratively & effectively with children and adults in a team.</p>	<p>Experience of organising rotas and managing staff absence or changes to staffing needs.</p> <p>Experience of handling payments and bookings.</p> <p>Experience of customer service – dealing with customer requests and queries.</p>	<p>Application/Interview/Assessment</p>

Specialist Knowledge and Skills	<p>Demonstrates an awareness, understanding and commitment to the protection and safeguarding of children and young people, health and safety, security and equal opportunities.</p> <p>Demonstrates an awareness, understanding and commitment to equal opportunities</p>	<p>Experience of relationship –building work with children.</p> <p>A willingness to learn and continue to strive for excellence</p> <p>Current safeguarding training</p> <p>Current First Aid training</p> <p>Current Food Hygiene qualification</p>	Application/Interview/Assessment
Behaviours and Values	<p>Commitment to the school’s Christian ethos & values</p> <p>A natural empathy with children and adults</p> <p>Takes personal responsibility for own work, own environment and own development.</p> <p>Proven commitment to the principles of inclusion</p>		Application/Interview/Assessment
Qualities	<p>A caring approach to working with children, parents, colleagues and the wider community</p> <p>Highest standards of confidentiality & professional discretion</p> <p>Enthusiasm and energy</p> <p>Flexibility and adaptability</p> <p>Reliability & sense of initiative</p>		